

Award Receipt

Now What?

Are you a faculty or staff member questioning what to do after a sponsor sends an agreement?

Notice of Award

After an agreement is received and an agency sends a Notice of Award, the award is reviewed and signed by an SPS Contract Analyst.

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The SPS Contract Analyst will ensure that:

- The University can and should meet the obligations as written within agreement
- The award truly reflects the University's understanding of the activity
- Any contract/agreement entered into by the University is compliant with State and Federal law, and with University policy

Compliance Approvals

Before the accounts can be established, [Post Award](#) must ensure compliance approvals are in place prior to the release of the accounts. They must be in order before starting any research.

The compliance items that need approval prior to the release of accounts are: Financial Conflict of Interest, Training and Travel Disclosures (if applicable), and Regulatory and Compliance.

Subrecipients

If there are subrecipients, Post Award will work with partnering institutions to:

- Secure all subcontract documentation
- Complete a risk assessment
- Work with Contracting to establish a subaward agreement

Need Help?

If you have any questions about what to do after you've received a Notice of Award, please email your [account management administrator](#) or spsacctmgmt@purdue.edu (if account manager is unknown).